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Item 1 of the provisional agenda

ORGANIZATIONAL MATTERS

Provisional agenda, annotations, list of documents and work plan

Note by the Executive Board secretariat

PROVISIONAL AGENDA

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ANNOTATIONS AND LIST OF DOCUMENTS

ITEM 1. ORGANIZATIONAL MATTERS

Election of the Bureau

Immediately following the opening of the session, the Executive Board will elect a new Bureau consisting of a President and four Vice-Presidents, taking into account the need to ensure equitable geographical representation. According to the established pattern of rotation of posts among the various regional groups, the President of the Executive Board for 1997 should be elected from among the Board members of the group of Western European and others.

The Executive Board will have before it:

Provisional agenda, annotations, list of documents and work plan DP/1997/L.1

Following the election of the Bureau, the Executive Board will adopt the agenda for the session and agree on the work plan. A tentative work plan is contained in the annex to the present note. In accordance with its past practice, should the Board complete consideration of an item before an indicated date or time, it may move immediately to the next item on its work schedule.

Report on the third regular session 1996 DP/1996/39

The Executive Board will also approve the report on the work of its third regular session 1996.

Decisions adopted by the Executive Board in 1996 DP/1997/1

A compilation of decisions taken by the Board in 1996 is made available in this document.

The Executive Board will have before it the following conference room papers:

Matters relating to the rules of procedure, documentation and the functioning of the Executive Board DP/1997/CRP.1

The President of the Board for 1996 will present a progress report on the work of the ad hoc open-ended working group on rules of procedure established by decision 96/25.

The Secretary of the Executive Board will make an oral report on the implementation of decision 96/45 on documentation.

Draft work plan of the Executive Board for 1997 DP/1997/CRP.2

As decided in its decision 96/25, the Board will also examine and adopt its programme of work for 1997.

UNFPA SEGMENT

ITEM 2. COUNTRY PROGRAMMES AND RELATED MATTERS

The Executive Board may wish to approve the following country programmes:

Assistance to the Government of Mexico	DP/FPA/CP/161
Assistance to the Government of Malawi	DP/FPA/CP/162
Assistance to the Government of Zambia	DP/FPA/CP/163
Assistance to the Government of United Republic of Tanzania	DP/FPA/CP/164
Assistance to the Government of Nepal	DP/FPA/CP/165
Assistance to the Government of Morocco	DP/FPA/CP/166
Assistance to the Government of Djibouti	DP/FPA/CP/167
Assistance to the Government of Kenya	DP/FPA/CP/168
Assistance to the Government of Côte d'Ivoire	DP/FPA/CP/169
Assistance to the Government of Mongolia	DP/FPA/CP/170

The Executive Board may wish to approve the following requests for additional resources:

Request for extension of, and additional resources for, the UNFPA country programme for Nicaragua	DP/FPA/1997/1
Request for extension of, and additional resources for, the UNFPA country programme for Bangladesh	DP/FPA/1997/2
Request for extension of, and additional resources for, the UNFPA subregional programme for the South Pacific	DP/FPA/1997/3

ITEM 3. FINANCIAL, BUDGETARY AND ADMINISTRATIVE MATTERS

The Executive Board will have before it the following document:

Audit reports	DP/FPA/1997/4

This report notes, in tabular form, the steps taken by the Executive Director to date to address the concerns and issues raised by the Board of Auditors in their recommendations for the 1994-1995 biennium.

The Executive Board may wish to take note of this report.

ITEM 4. COORDINATION IN HEALTH POLICY AND PROGRAMMING

The Executive Board will have before it the following document:

Coordination in health policy and programming: Follow-up to Executive Board decision 96/38 Note by the President	DP/FPA/1997/5

This note provides a brief summary of the status of the follow-up to decision 96/38 on coordination in health policy and programming, and recent developments that have a direct bearing on the possible membership of the UNDP/UNFPA Executive Board in the United Nations Children's Fund/World Health Organization Joint Committee on Health Policy.

The Executive Board may wish to adopt a decision; a recommendation is contained in paragraph 7 of document DP/FPA/1997/5.

UNDP/UNFPA JOINT SEGMENT

ITEM 5. HARMONIZATION OF PRESENTATION OF BUDGETS

The Executive Board may wish to take note of the following document:

Harmonization of presentation of budgets and accounts	DP/1997/2

Submission of initial proposals for action by the Executive Board through ACABQ, pursuant to Executive Board decision 95/30.

UNDP SEGMENT

ITEM 6. COUNTRY COOPERATION FRAMEWORKS AND RELATED MATTERS

The Executive Board may wish to approve the following cooperation frameworks:

(Revised text of the) First global cooperation framework	DP/GCF/1
Regional cooperation framework for Latin America and the Caribbean	DP/RCF/RLA/1
First country cooperation framework for the Czech Republic	DP/CCF/CZE/1
First country cooperation framework for Kazakstan	DP/CCF/KAZ/1
First country cooperation framework for Kyrgyzstan	DP/CCF/KYR/1
First country cooperation framework for Hungary	DP/CCF/HUN/1

First country cooperation framework for the Republic of Moldova — DP/CCF/MOL/1

First country cooperation framework for Slovakia — DP/CCF/SLO/1

First country cooperation framework for Belize — DP/CCF/BEL/1

The Executive Board may wish to take note of the following document:

Extension of the sixth country programme for Jordan — DP/CP/JOR/6/EXTENSION I

Extension of the sixth country programme for Algeria — DP/CP/ALG/6/EXTENSION

Extension of the fifth country programme for Bahrain — DP/CP/BAH/5/EXTENSION I

The Executive Board may wish to take note of the following document:

Assistance to Myanmar — DP/1997/4

As requested in decision 96/1, the document assesses the extent to which all activities in Myanmar conform to the provisions of Governing Council decision 93/21 and Executive Board decision 96/1. It deals with two key issues that are relevant in this connection - the completion of the Human Development Initiative (HDI) (1994-1996) and the initiation of activities for the extension of the HDI.

ITEM 7. FINANCIAL, BUDGETARY AND ADMINISTRATIVE MATTERS

The Executive Board will have before it the following documents:

Audit reports: follow-up to recommendations of the report of the Board of Auditors — DP/1997/3

The Administrator brings the attention of the Executive Board to the report of the Board of Auditors for the biennium 1994-1995 (A/51/5/Add.1). In response to General Assembly resolution 48/216 B, the report contains a tabular summary of all recommendations of the Board of Auditors, indicating the UNDP response to those recommendations as well as the status of follow-up actions and the target date for completion.

Implementation of decision 96/40 on management, accountability and reserve for field accommodation — DP/1997/CRP.3

Pursuant to Executive Board decision 96/40, the document reports on management actions taken with respect to the activities of the reserve for field accommodation, the results of the investigation and accountability review, and the manner of addressing internal controls.

An oral report on the accountability system of UNDP will also be presented to the Board.

Additional information on cost segments at UNDP headquarters — DP/1997/CRP.4

As requested at the third regular session 1996, the document provides additional information on cost segments at UNDP headquarters.

ITEM 8. UNITED NATIONS DEVELOPMENT FUND FOR WOMEN

The Executive Board will have before it the following document:

Follow-up to decision 96/43 — DP/1997/CRP.5

As requested in decision 96/43, a methodology for calculating both the annual approval ceilings and the maintenance of the operational reserve level is proposed for consideration by the Board, in preparation for the re-establishment of the partial funding system. The United Nations Development Fund for Women will also report orally on progress in developing a strategy and supporting business plan, and provide a further response to the external evaluation.

ITEM 9. OTHER MATTERS

The Executive Board will have before it the following document:

Follow-up to Economic and Social Council resolution 95/56 — DP/1997/CRP.6

The report addresses measures taken to improve the capacity of UNDP to respond to the needs of countries facing disaster and crisis situations, including the building of strategic alliances with operational partners at the country level. The report also addresses matters related to clarifying the role of UNDP in addressing the special constraints to recovery in the post-conflict setting, including reintegration of uprooted populations and regeneration of productive economic activity.

The Executive Board may wish to take note of the report.

Annex

TENTATIVE WORK PLAN

EXECUTIVE BOARD OF UNDP/UNFPA

FIRST REGULAR SESSION 1997

(13-17 JANUARY 1997)

DAY/DATE	TIME	ITEM	SUBJECT
MONDAY, 13 JANUARY	11.00 A.M.	1	Organizational matters: Election of the Bureau; adoption of the agenda and agreement on the work plan; approval of the report on the third regular session 1996; and matters relating to the rules of procedure, documentation and the functioning of the Executive Board
	3.00 P.M.	2	UNFPA: Country programmes and related matters
TUESDAY, 14 JANUARY	10.00 A.M.	2	UNFPA: Country programmes and related matters (continued)
	3.00 P.M.	3	UNFPA: Financial, budgetary and administrative matters
		4	UNFPA: Coordination of health policy and programming
WEDNESDAY, 15 JANUARY	10.00 A.M.	5	UNDP/UNFPA: Harmonization of presentation of budgets
	3.00 P.M.	6	UNDP: Country cooperation frameworks and related matters
THURSDAY, 16 JANUARY	10.00 A.M.	6	UNDP: Country cooperation frameworks and related matters (continued)
	3.00 P.M.	7	UNDP: Financial, budgetary and administrative matters
FRIDAY, 17 JANUARY	10.00 A.M.	8	United Nations Development Fund for Women
	3.00 P.M.	9	Other matters